

Extract from the minutes of the Parish Council 29th July 2014

2. DEVELOPING A NEIGHBOURHOOD PLAN

Consideration was given to a progress report by the Parish Clerk following the decision at the last meeting to inform WDBC of the Parish Council's intention to create a Neighbourhood Development Plan [NDP] for its area.

Kelly Parish Meeting had asked if its parish could be included, as this would create a logical NDP area.

It was noted that no grant aid was available for expenses incurred after 31st December 2014 and that meant it would not be possible to obtain funding for support from a planning consultant throughout the NDP process. However, it should be possible to obtain a grant for the cost of consultant input to the early stages of the work of the NDP Steering Group, which would provide some initial training, a project plan and other support for its work in 2015.

It was essential for the Steering Group to be provided with its own website, to act as a focus for community awareness of the progress of its work and the content of the draft NDP. The functionality of the Chillaton website was suited to this purpose and could be exported to a new site at minimal cost.

In order to apply to WDBC for the designation of the NDP area it was also necessary to submit a map showing the area concerned and the constitution of the Steering Group. It was pointed out that the map attached to the Parish Clerk's report did not show the inclusion of Bradstone and Dunterton in the NDP area.

It was agreed that:

1. Application be made to WDBC for the designation of the area of the NDP, being the area of the Parish Council, including Bradstone and Dunterton as well as that of Kelly Parish. That application to include the following statement as to the appropriateness of the Plan area:

The proposed NDP area is appropriate because:

- a. It covers the whole of the combined areas of Milton Abbot Grouped Parish Council and Kelly Parish.
 - b. It avoids the area of Kelly Parish being left isolated among neighbouring parishes that are developing Neighbourhood Plans.
 - c. It does not impinge on any other area that is, or is likely to be, included in another Neighbourhood Plan.
2. The Constitution of the Steering Group as set out in Annexe 3 to Appendix A of the Agenda be approved and that Councillors Asbridge, Pahlsson and one other, to be chosen by and from Milton Abbot Councillors, be appointed to the Steering Group, as the Parish Council's three representatives.
 3. Application be made to Locality for grant aid in the sum of £1,610, the Parish Clerk being authorised to make any necessary adjustments to that application should any cost components be revised.
 4. Subject to the approval of grant aid, Stuart Todd Associates be appointed to provide support to the Steering Group on the basis set out in Annexe 2 to Appendix A of the Agenda.
 5. The Parish Clerk be authorised to publicise and make arrangements for a public meeting in September to promote the idea of the NDP and to invite residents to join the Steering Group.

6. Once grant funding has been obtained, a NDP website with a similar functionality to the Chillaton village website be developed by Chris Beighton at a cost of £150, plus estimated annual running costs of £50.

7. The timetable for the initial stages of the NDP process be approved, as follows:

31 st July	WDBC asked to approve the designated area of the NDP and the terms of reference of the Steering Group.
1 st August	Application made to Locality for grant aid.
During August	Advance publicity for a public meeting in September.
2 nd week of August	WDBC gives six week's notice of proposed area of Plan.
September	Public meeting to gain support and allow potential Steering Group members to be identified.
7 th October	WDBC Resources Committee approves Plan area.
October	Briefing/Training for Steering Group.
November	Consideration of project plan by Steering Group.
December	Consultation and Engagement Plan agreed.
2015	Further action as determined by the Steering Group and the NDP process.