

MACKPLAN RECORD OF ACTIONS AND DECISIONS – 9th July 2020 ZOOM MEETING

Present:

Richard Allen (RA)	Chairman
Gary Vanstone (GV)	
James Hitchcock (JH)	
Pauline Cunniffe (PC)	
Tom Starley (TS)	
Alison Hodgetts (AH)	
Warin Kelly (WK)	
Stephen Seamons (SS)	Secretary
Magnus Pahlsson (MP)	Vice Chairman

Apologies:

Chris Burchell (CB)

Absent:

Neil Jory (NJ)

AGENDA ITEM	ACTION/DECISION	LEAD	DUE DATE
1. Introduction	<p>Since we last met on 18 May the following have been achieved:</p> <ul style="list-style-type: none"> The MACK Plan is now on version 12 and under review by Duncan Smith with feedback expected on 17 Jul. D Smith has confirmed that we can utilise Tech Support from AECOM in order to conduct an independent review of all sites. This support is being pursued by JH. <p>The chairman thanked everyone for their continued commitment and particularly noted the scale of effort from JH.</p>		
2. Outstanding actions from previous meetings	<ul style="list-style-type: none"> RA to arrange to run through the process of an NP with the new Chairman and Vice Chairman of the PC. JH to issue draft Design Statement for comment by committee members. Monitor lockdown easing in order to try to establish a ball park of when a public meeting might be possible or what alternatives for large public engagement events might be possible to enable progress. 	<p>RA</p> <p>JH</p> <p>GV</p>	<p>Complete</p> <p>When ready</p> <p>Ongoing</p>
3. Financial Update	JH confirmed that this years grant of 5.6k had been approved. The majority of this money is allocated for consultancy prior to submission to the examiner.		
4. NP Document Update	<p>The need to identify potential Section 106 projects was discussed. JH agreed to provide SS with the regulations for Section 106 agreements.</p> <p>SS agree to seek and collate suggestions of potential Section 106 projects from committee members.</p> <p>RA agreed to seek input from Parish Councillors once an internal list had been generated.</p>	<p>JH</p> <p>SS</p> <p>RA</p>	<p>Complete</p> <p>30 Jul 20</p> <p>A/R</p>

5. Potential Sites	<p>Each of the proposed sites were then presented by the allocated site lead in order to ensure that the whole committee has a full understanding of each site, its history and its good and bad aspects as they relate to draft NP policies. This factual record will be a sound basis to work from which AECOM can use.</p> <p>A number of process related questions emerged and it was agreed that they would be put to Duncan Smith on 23 Jul. These included the documentation that should be given to AECOM as part of their tasking, the method by which AECOM have access to local knowledge, the utility of releasing the draft NP to the PC and subsequently to residents without including the site date in order to enable the policies to be refined while the AECOM work is underway. Also the timing and content of updates to landowners who have submitted sites.</p>	RA	23 Jul
6. Community Engagement	<p>Clearly the Covid 19 lockdown and Social Distancing measures still have a significant impact on our ability to engage the community. These effects may well be with us for some time and we may need to look at alternative methods of public engagement in order to be able to move forward. We are not at a point of being held back yet but it is not far off.</p> <p>GV agreed to collate the final information from the business and farming surveys. It was noted that the responses had been few in number</p> <p>It was agreed that the next news letter would be produced after the feedback from DS and AR.</p>	GV GV	30 Jul 20 30 Jul 20
7. Evidence Base	<p>Rather than a second NP volume for Evidence, it was agreed that like some other NPs, evidence would reside online and be linked to the NP. SS will generate this evidence cache in conjunction with JH in the establishment of electronic links.</p>	JH /SS	Ongoing
10. Planning Policy	NSTR		
11. Next Steps	<p>In broad terms the next steps are:</p> <ul style="list-style-type: none"> • Arrange AECOM Site Assessments under technical support and draft detailed instructions as to what is sought from them under the guidance of DS. • All comment on the draft Design Statement prior to its review by DS. • Receive feedback and guidance from DS on the draft NP and based on this determine when the draft should be presented to the PC. • Collation of business and farm surveys. 		
12. AOB	Nil		
13. DONM	<p>Zoom meetings starting at 7.30 PM on 23 Jul at which Duncan Smith and Alex Rehaag.</p> <p>Following meeting Thu 27 Aug at 7.30 PM</p>		

RA
MACKPlan Chairman