

MACKPLAN RECORD OF ACTIONS AND DECISIONS - 5 DEC 19 MEETING

Present:

Richard Allen (RA) Chairman
Magnus Pahlsson (MP) Vice Chairman
Stephen Seamons (SS) Secretary
Gary Vanstone (GV)
James Hitchcock (JH)
Pauline Cunniffe (PC)
Warin Kelly (WK)
Chris Burchell (CB)

Apologies:

Tom Starley (TS)
Alison Hodgetts (AH)
Neil Jory (NJ)

AGENDA ITEM	ACTION/DECISION	LEAD	DUE DATE
1. Introduction	Since the last meeting on 7 Nov the completed HNA has been received from AECOM. Some of its methodology has been questioned by WDBC who are seeking clarification of their points of concern. A meeting took place with Devon Communities and WDBC to agree the final format and timing of the HNS. An approach through the MACKPlan website from a land agent considering proceeding with a significant planning application has been made. Whilst it is hoped that the case was made successfully to delay planning application and align with the Call for Sites and subsequent NP process, this approach serves to highlight the need to progress the NP with vigour and without any further delays.		

2. Outstanding actions from previous meetings	<p>Contact local public transport service providers for information on potential future changes to local services. It was agreed that this action remained important given the isolated nature of the MACKPlan area and the inextricable links between housing, particularly affordable housing/housing for elderly residents, and the availability of public transport.</p> <p>Seek list of potentially relevant landowners from WDBC in preparation for the call for sites. Advice to date is that calls for sites are generally:</p> <ul style="list-style-type: none"> • Advertised in the PC publications and local notice boards/community halls etc • Advertised in the Local Newspaper • Directly to known landowners. • Local Estate Agents are told what is happening and given forms. <p>MP undertook to pursue, through the MAGPC, the refunding of GV of the printing costs that he incurred during the months that Locality was unable to provide grant funding and without which no MACKPlan progress could have been made.</p> <p>Drafting the Milton Abbot road safety section.</p> <p>Drafting the Milton Abbot Green Spaces Section.</p> <p>Drafting the Hamlets road safety section.</p>	PC RA MP RA/MP SS MP	30 Jan 20 30 Jan 20 9 Dec 19 30 Jan 20 30 Jan 20 30 Jan 20
3. NP Document Update	The draft NP continues to evolve as more data is added. It is probable that an updated version will be available to committee members before Christmas.		
4. Community Engagement	<p>RA has a meeting with Jonathan Kelly (JK) on 11 Dec to look at revitalising the website.</p> <p>It was agreed that GV would generate another newsletter which should be timed to shortly precede receipt of the HNS survey by residents.</p> <p>The difficulty in identifying any farms that have been missed in the farmer's survey was discussed and it was agreed that:</p> <p>GV/AH would email a list of all farms contacted so far to enable the rest of the team to help to identify the missing farms and that 6 survey forms would be given to JH to hand deliver.</p>	GV GV/AH /All	6 Jan 20 to precede the 11 Jan 20 HNS distribution. 8 Dec 19
5. Environmental Policies	RA requested to forward the governments Future Housing Standard consultation document to CB so that it can be taken into account in the environmental section.	RA	Complete
6. Infrastructure Capacity	Nothing significant to report (NSTR)		
7. Stakeholder Engagement	GV's Class Q development section was supported and it was agreed that it should be included as a policy with a view to influencing housing numbers given the disproportionate significance of Class Q development in such a rural area.		
8. Financial Update	The Devon Communities quote for the HNS is £3164 + VAT (reclaimable by PC). MP to seek MAGPC approval for this expenditure at the 9 Dec MAGPC meeting.	MP	9 Dec 19
9. Evidence Base	NSTR		
10. Planning Policy	NSTR		

11. Next Steps	<ul style="list-style-type: none"> • HNA - Await results of WDBC HNA enquiries. • HNS - Obtain MAGPC funding approval and then commission the HNS. • <u>6 Jan 2020: Issue MACKPlan Newsletter</u> • Associated Action: <ul style="list-style-type: none"> • GV to draft and issue newsletter explaining the HNS and advertising the 25 Jan 2020 drop in events. • <u>11 Jan 2020 HNS survey distribution.</u> It was agreed that HNS surveys would be hand delivered by MACKPlan Committee members in the 3 geographic area teams and arranged by the 3 team leaders JH, SS and GV. Everyone was asked to help in this process. Addresses have already been sent to JH, SS and GV to allow distribution plans to be built. • Associated Actions: <ul style="list-style-type: none"> • Team leaders establish availability of team members to distribute surveys and allocate sections of the address list to each available member. 	<p>JH</p> <p>GV</p> <p>SS/GV/ JH, All</p>	<p>10 Dec 19</p> <p>6 Jan 20</p> <p>20 Dec 19</p>
	<ul style="list-style-type: none"> • Design and have printed sufficient posters and A5 cards to advertise the 3 drop in events on 25 Jan (cards delivered with HNS surveys and posters for public display from 11 Jan). Note that Janice Alexander (Devon Communities) can provide some HNS related posters if requested. • Draft A5 cards to be sent to MAGPC members out of committee for endorsement. • <u>25 Jan 2020 Milton Abbot, Chillaton and Hamlets drop in events.</u> • Associated Actions: <ul style="list-style-type: none"> • Book venues ASAP, arrange team cover, agree key messages to promote, agree and produce common visual aids for each venue. • Milton Abbot - RA • Chillaton - JH • Hamlets - GV • <u>8 Feb 2020 HNS response window closes</u> • <u>Early/mid March 2020: Analysis of all housing data and finalisation of draft proposed policy.</u> • <u>Late March: Issue of Call for Sites informed by evidenced housing need and associated draft NP policy.</u> • April 2020 - WDBC review identified sites for feasibility. • April/May 2020 - Large scale community engagement event to present findings and seek resident views on potential housing options. 	<p>JH/GV</p> <p>JH/GV/ MP</p> <p>RA/JH/ GV</p>	<p>7 Jan 20</p> <p>20 Dec 19</p> <p>15 Jan 20</p>
12. AOB	GV raised his reservations concerning the draft HNA. It was agreed that JH would issue the final HNA to committee members but that no further distribution was to take place until the results of the WDBC engagement with AECOM were known.	JH	10 Dec19
13. DONM	Thursday 30 Jan 2020 at 1930 venue tbc Then probably early March when HNS report is received tbc		

RA
MACKPlan Chairman