

MACKPlan Record of Actions and Decisions – 02 July 19 19:30

Present	
Gary Vanstone (GV) Richard Allen (RA) Stephen Seamons (SS) Pauline Cunniffe,(PC) Warin Kelly (WK) Magnus Pahlsson (MP) James Hitchcock (JH)	Chair Recorder
Apologies	
Jo Wall, (JW) Chris Burchell (CB) Neil Jory (NJ) Tom Starley, (TS) Alison Hodgetts (AH)	

The following agenda items were discussed and actions agreed as follows:

	Agenda Item	Action	Lead	Due Date
1	Outstanding Actions on Neighbourhood Plan (NP)	Policy team indicated that the draft policies should be finished by the end of July. It was agreed that the North Tawton NP format was to be adopted as the format model as it was more user friendly for the local community. JH will be organising a public information day in Chillington on 7th September and would seek volunteer support to help by email.		JH
2	Milton Abbot Team Update & Policies and structure	Work on policies is continuing with initial drafts to viewable by the end of July	JH GV SS	End of Jul

3	Community Engagement	<p>GV reported that the business surveys are currently filtering in. There would appear to be a level of reluctance by some. The draft for the farmers survey is now underway</p> <p>MACKPlan posters and leaflets will be used at the Chillaton briefing day on 7 Sep and at the Milton Abbot flower show also on 7 Sep if attendance is agreed with the organisers.</p> <p>All were reminded to look out for other potential events where we can publicise MACKPlan.</p> <p>GV will be meeting with NJ to update the web site.</p> <p>GV will be updating the mail list in due course. Writing a section on class Q and will draft a new newsletter.</p>	<p>ALL</p> <p>GV/NJ</p> <p>GV</p>	<p>ALL</p> <p>1 Aug</p> <p>1 Aug</p>
4	Environmental Policies	It was decided that environmental policy will be used to inform housing recommendations.		
5	Infrastructure and Public services	No change to current status		
6	Stakeholder Engagement	No change to current status		
7	Financial Update	<p>The meeting regarding the Housing Needs Assessment highlighted the fact that it will cost about £4000 if contracted.</p> <p>It was agreed that JH will apply for a Locality grant to cover this assessment and additional predicted costs.</p> <p>It was agreed that JH would, in parallel, explore the detailed benefits of a HNA with the contractor and WDBC housing officer as well as pursuing technical support funding if eligible.</p>	<p>JH</p> <p>JH</p>	<p>1 Aug</p> <p>1 Aug</p>
	AOB and Next Steps	<p>Policies team currently working on policy areas</p> <p>Finished policies will be put before the PC in a special meeting in October</p> <p>Evidence base is proceeding well and as planned.</p> <p>With the new plan format agreed the draft will need to be repopulated but not until the polices are at a 1st draft stage.</p> <p>RA will be clarifying what is happening with the MACKPlan email address which appears inaccessible.</p>	RA	

	DONM	Thu 1 Aug at 7.30 PM - MP hosting. Thu 5 Sep at 7.30 PM - venue TBD		
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